Universität Stuttgart

WAREM
Water Resources Engineering and Management

Registration and Confirmation of Completion of

# Master's Thesis

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|---|---|---|---|
| 1 | **Personal data** | | |
| | First Name | Last Name | |
| | | | |
| | Address | | |
| | | | |
| | Student ID No | Date of Birth (dd/mm/yyyy) | Place of Birth |
| | | | |

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|---|---|---|---|
| 2 | **Registration** | | |
| | Title (block letters) | | |
| | | | |
| | **A detailed description of the problem and the goal of the research is attached.** | | |
| | Date of Handout | Deadline for Submission | |
| | | | |
| | Name first Examiner of M. Th. (block letters) | Name Study Plan Advisor (block letters) | Name Student (block letters) |
| | | | |
| | Signature first Examiner of M. Th. | Signature Study Plan Advisor | Signature Student |
| | | | |

| | | |
|---|---|---|
| 3 | **Confirmation of Completion** | |
| | Name second Examiner of M. Th.(block letters) | |
| | The grade for the Master's Thesis is | |
| | Signature first Examiner of Master's Thesis | |
| | Signature second Examiner of Master's Thesis | |

| | | |
|---|---|---|
| 4 | **WAREM Acceptance** | |
| | A copy of the Master's Thesis was submitted to the WAREM library on | |
| | Signature (WAREM Examination Office) | |

**Please follow the instructions on the reverse side of this document**

# Master's Thesis

## Procedure:

1. The Master´s Thesis should be **finished during the fourth semester**. To ensure a timely finish of the WAREM program, the student should look for a thesis topic on time (January-March). The Master´s Thesis should **not be started later than 1st of April**.
2. Similar to examination problems, **thesis proposals** are handed out to the candidate in writing. In addition to the handout the candidate is to receive from his supervisor a detailed description of the research objectives and a list of tasks including starting and submission dates.
3. Immediately upon receipt of the **Master´s Thesis proposal** a copy of the form "Registration and Confirmation of Completion of Master's Thesis" (block 1 and 2 completed) as well as a copy of the detailed **description** of the research objectives and task list is to be **submitted to the WAREM examination office by the student**.
4. It is suggested to explicitly include an **oral presentation** as part of the list of tasks as well as a **poster** (paper size DIN A3 = 297mm x 420mm) containing a summary of the Master´s Thesis. The poster has to be submitted to the WAREM examination office.
5. The **grading** of the M.Sc. Thesis has to be carried out by **two examiners**. A written evaluation of the thesis does not have to be submitted to the examination office with the final grade (block 3 of form). The form has to be signed by both examiners.
6. The **title** of the Master´s Thesis should be written in **block letters**. The WAREM examination office has to be informed about a changed thesis title in written form signed by the supervisor.
7. The student has to submit one copy of the thesis to each examiner/supervisor and one to the WAREM examination office (WAREM library). More copies may be necessary for institutes or participating persons.
8. A machine-readable copy of Master´s Thesis (pdf- or word-file) has to be submitted on a CD-Rom to the WAREM examination office. Besides an abstract in digital form has to be send to the WAREM webmaster (warem.admin@iws.uni-stuttgart.de).
9. The completed form is to be submitted to the WAREM examination office.

The **time limit** for completion of the thesis is **six months**. At the candidate´s request, provided adequate reasons are given and the chairman of the WAREM examination committee approves, the time frame can be extended to nine months. To get an **extension** the student has to send a letter signed by his supervisor to the chairman of the WAREM examination committee (containing name, matriculation number, address, phone number and email address of the student; name of the advisors, signature of the advisor and reason for the extension). The Master´s Thesis can be maximal extended to 9 months.

**NOTE: In all publications containing scientific findings which were gained through activity at the University of Stuttgart, it is obligatory that appropriate mention of the relevant institute(s) is provided. Publications require the approval of the University of Stuttgart before submission. The student agrees that all results, including those findings included in their work are allowed to be used, either in whole, or in part by the University of Stuttgart.**